



Committee called to order by Heather Leavell, Co-Chairman, on November 9, 2010 at 7:15 p.m.

Members present: Heather Leavell, Sarah Burks, Roly Chaput, Terry Shaoul, James McGough, Trustee Emeritus, Paul McGaffigan, Treasurer, David Formanek, Curator. Absent Members: Geraldine Tremblay, Aimee Taberner. Guest: Chuck Luca.

**Minutes of October 12, 2010** - Minutes distributed and tabled until next month.

**Treasurer's Report** - P. McGaffigan distributed the Treasurer's Report and monthly status report. P. McGaffigan reported that the bank added a charge for "foreign" currency on our \$50 donation from Patrick Diveret from Canada, thus reducing the donation to \$48.40. We received \$500 check from Arlington Cultural Council for restoration of "My Mother". October events did bring in some income. P. McGaffigan asked the Trustees to bring in any bills to be paid next month. R. Chaput made motion to accept Treasurer's Report and monthly status report. T. Shaoul second. Unanimously approved.

**Bills** - H. Leavell submitted a bill payable to Ana Nanavaty for \$185 for envelopes. H. Leavell requested pre-approval costs up to \$120 for photocopying (\$80) and labels (\$30). S. Burks submitted a bill for printing of flyers for Not Your Average Joes event in the amount of \$17.94. S. Burks made motion to recommend that the Corporation pay the aforementioned bills and pre-approval. T. Shaoul second. Unanimously approved. S. Burks made motion to recommend that the Corporation pay H. Leavell for her services in collections management and consulting services on behalf of the 501c3 Cyrus E. Dallin Art Museum, Inc. Board of Directors up to \$1,000 for the year, upon submission of a bill to P. McGaffigan. T. Shaoul second. Unanimously approved. P. McGaffigan received a bill from CTM in the amount of \$149 from 11/1/09-10/31/10. We did get 650 hits of Ettraction (concierge). R. Chaput made motion to recommend that the Corporation pay this bill after researching for previous payment. S. Burks second. Unanimously approved.

**Communications** - J. McGough reported he had a communication from a Stuart Cole. He has a 2 foot "Appeal". He bought it at an auction in New Orleans. The statue is now in Montana. He will take picture of it. He wanted to know if it was an original or replica. H. Leavell reported she went to a NEMA conference.

**Fundraising** - The Annual Appeal letter is being assembled by the Board at this meeting. 600 names from data base, 475 names from guest book. S. Burks reported the grant application interview with Arlington Cultural Council is tomorrow night. We are coordinating with Arlington Historical Society so Doreen Stevens will be there also. Cost to create a publication on biographical, historical themes around Dallin's time is approximately \$1450 we are asking for half that amount.

**Volunteer** - J. McGough distributed report to the Trustees. S. Burks made motion to accept Volunteer report. T. Shaoul second. Unanimously approved.

**150th Anniversary** - H. Leavell said that Not Your Average Joe's November event, is proposed for Tuesday, November 23, 2010 at 7:00 pm for dinner and ideas discussion.

**Old Business** - Windows - R. Chaput reported that the Town will hold off replacing the windows until Spring. Paintings - J. McGough reported that Big Picture frame shop in the Heights has an insert for the original frame of Lawrence Dallin's House for \$70.70. Will get an estimate from Winchester Art and Restoration before committing. R. Chaput made motion to recommend pre-approve up to \$80 to have Lawrence Dallin's House re-installed in the original frame after restoration. T. Shaoul second. Unanimously approved. J. McGough stated that he has before and after pictures for history and insurance. Oral History - J. McGough stated there is nothing to report at this time.

**New Business** - Research Requests - H. Leavell suggested \$25 per hour for more than simple requests. MFA Visit - Trustees to meet at MFA 7pm 11/18/10. Dallin Family Visit - J. McGough reported receiving a call from from one of Tobias Dallin's (Cyrus' Grandfather) relatives. There is a wedding in Belmont and 6 families would like to tour the Museum while they are here. November 19, 2010 at 9:30 a.m. was set for a tour. J. McGough will call Glen and Jean Doherty to see if they would like to come down for the visit. Mr. McGough asked if any of the other Trustees would be available for the tour. Appeal posters - D. Formanek reported that he went to an antique shop that has a couple of framed Appeal posters approximately \$70-100. Motion was made for D. Formanek to obtain 2 framed Appeal prints from Antique dealer either donation or purchase. S. Burks came up with an idea of Thursday night sketching in the gallery. Bob Shure's presentation - J. McGough reported that the video of Bob Shure's lecture needs to be redone. It's too shaky. J. McGough will call B. Shure to facilitate coordination with ACMI.

Meeting adjourned at 9:30 p.m

Terry Shaoul  
Recording Secretary